

## **INVITATION TO BID NATIONAL EAR CARE CENTRE KADUNA**

### **NO 3, GOLF COURSE ROAD/ INDEPENDENCE WAY KADUNA**

#### **(1.0) INTRODUCTION**

National Ear Care Centre, Kaduna was established to offer quality and reliable Ear, Nose and Throat specialist services based on the best practice, standard and to promote deafness prevention activities in the communities. In compliance with section 25 (2) (ii) of the Public Procurement Act 2007, National Ear Care Centre Kaduna hereby invites interested, competent and reputable suppliers with relevant experience to submit technical and financial bids.

#### **(2.0) ELIGIBILITY CRITERIA**

- (i) Evidence of registration with Corporate Affairs Commission by inclusion of certificate of incorporation
- (ii) Evidence of Tax Clearance Certificate (for the last three year 2015, 2016 & 2017)
- (iii) Evidence of compliance with Pension Reform Act 2014 by inclusion of pension compliance certificate expiring 31<sup>st</sup> December, 2017
- (iv) Evidence of compliance with Industrial Training Fund Amendment Act 2011 by inclusion of Industrial Training Fund compliance certificate expiring 31<sup>st</sup> December, 2017
- (v) Evidence of registration with Bureau of Public Procurement (BPP) database of contractors by inclusion of interim certificate
- (vi) Evidence of experience in similar job/s by inclusion of a minimum of three (3) contract award letters and or a minimum of three (3) contract completion certificates
- (vii) Detailed company profile to include Memorandum and Article of Association with the company object clause & CV of key personnel's
- (viii) A sworn affidavit dated not earlier than 18<sup>th</sup> September, 2017. Such affidavit should be drafted in line with Sec. 16 (6f) of Public Procurement Act, 2007.

#### **(3.0) SCOPE OF SUPPLY**

## **LOT 1 PROCUREMENT OF MICRODEBRAIDER**

( XOMED)LOT 11 PROCUREMENT OF FLEXIBLE BRONCHOSCOPE

( KARL STORZ)LOT 111 PROCUREMENT OF MICROLARYNGEAL INSTRUMENTS

Note: The scope of supply above does not constitute conclusive descriptions & specifications of items, detail descriptions & specifications shall be found in the bid document. Bidders can bid for more than one lot.

### **(4.0) COLLECTION OF TENDER DOCUMENTS**

Tender document shall be available in the procurement unit (ROOM B9) of National Ear Care Centre Kaduna with the payment of non-refundable tender fee of N20, 000.

### **(5.0) SUBMISSION OF BIDS**

The technical and financial proposals must be prepared as separate documents. Two (2) copies each of the technical and financial proposal must be SEPERATELY packaged in sealed envelopes, clearly marked as either "Financial or Technical proposal", as appropriate and put together in a SINGLE (bigger) envelope which should be marked "CONTRACTOR NAME" and address to: The office of Head of Procurement Unit (ROOM B10) National Ear Care Centre Kaduna No. 3, Golf Course Road/ Independence way Kaduna.

### **(6.0) BID SUBMISSION CLOSING DATE AND TIME**

**The closing date for the submission of bids is on or before 10:00am Tuesday 31<sup>st</sup> October, 2017.**

### **(7.0) OPENING DATE AND TIME**

**The technical bids will be open immediately after the closing date & time (Tuesday 31<sup>st</sup> October, 2017,10:00am) at the conference hall of National Ear Care Centre Kaduna.**

### **(8.0) OTHER INFORMATION**

Only suppliers whose technical bids fulfill the minimum eligibility requirements would have their financial bids considered. All enquires be directed to the address where bid documents were collected.

**(9.0) DISCLAIMER**

This announcement is published for information purposes only and does not constitute offer by the entity to transact with any party for the supply, nor does it constitute a commitment or obligation on the part of the entity to procure goods. The entity will not be responsible for any cost or expenses incurred by any interested party/s in connection with any response to this invitation and or the preparation or submission in response to an inquiry. The entity is not bound to shortlist any bidder and reserve the right to annul the selection process at any time without incurring any liability and assigning any reason thereof.

**SIGNED: MANAGEMENT**